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MONTHLY SOFTWARE UPDATES



RECENTLY ADDED FEATURES!

Copy a CMS page: You can now create a copy of a CMS page you have built. Click the white arrow button next to **“View”** to create and name an exact copy. As before, you can delete a CMS page from its dashboard.

Sell an Active Lot: Occasionally, you may want to manually sell an Active lot from an auction, for example, when a bidder at pickup wants to purchase something from inventory. You can move the item from Inventory to the auction, and then on the **Lot Edit page**, you can now choose **Sell to Another Bidder** from the Actions menu.

FEATURED FREE OPTION

INVOICE NUMBERING AND PRINT ORDER

You can choose to have the middle portion of each invoice's reference number use either the bidder number or the user reference. Also, you can choose to have invoices in print in Bidder Number, Last Name, or Username order when you print a batch. To adjust either of these options, contact client support!

TIP OF THE MONTH: OCTOBER

MOVING A PHOTO

If a photo is attached to the wrong lot, you can move it to a different lot with the **“...”** button on the photo thumbnail. See [details here](#).

As always, reach out to your Client Support Team with any questions!
(616) 538-2914 or (866) 773-2638
or email cs@auctioneersoftware.com



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